



TENDER NOTICE

POINT FORTIN BOROUGH CORPORATION CHIEF EXECUTIVE OFFICER'S AWARD

Improvement to Cemeteries and Cremation Facilities, Improvement to Market and Abattoirs Programme and Local Roads and Bridges Programme for the Point Fortin Borough Corporation, Ministry of Rural Development and Local Government.

Registered Contractors of the Point Fortin Borough Corporation are invited to purchase and submit for the following Public Sector Investment Programme (PSIP) 2021/2022 Projects:

120 IMPROVEMENT TO CEMETERIES & CREMATION FACILITIES

- 01 - Point Fortin Cemetery
- 02 - Cap-De-Ville Cemetery

124 IMPROVEMENT TO MARKET AND ABATTOIRS PROGRAMME

- 01 - Market Roof (Meat and Fish) Rehabilitation
- 02 - Market (Meat and Fish) Building, Lighting and Furnishing

129 LOCAL ROADS & BRIDGES PROGRAMME

- 01 - Frederick Street Paving
- 02 - High Street New Village Road Rehabilitation
- 03 - Ravine Ranch Paving Works
- 04 - Roberts Street Shoulder Construction
- 05 - Country Trace Paving Works Phase II
- 06 - Lewis Lane South Road Works
- 07 - Tom Trace Road Works Phase II
- 08 - Bryce Road Paving Works
- 09 - Trotman Street Road Paving
- 10 - Boysie Ramnath Street Road Paving
- 11 - Springle Street Road Paving Phase I
- 12 - 9th Street Techier Paving Works Phase I
- 13 - Edmond Dillon Avenue Paving Works and Box Culvert
- 14 - Park Lane Techier Paving Phase I
- 15 - 12th Street Techier Phase I
- 16 - Furlonge Street Paving Works
- 17 - Modeste Street Paving Works
- 18 - Taylor Road Paving Works
- 19 - Hawk Street Road Paving Works
- 20 - Jerome Avenue Retaining Wall and Paving Works
- 21 - Blanche Avenue Road Works

INSTRUCTIONS TO TENDERERS:

Tenders are open for **Registered Contractors Only**.

Prospective Tenderers are required to attend a mandatory **virtual pre-tender meeting on Thursday 14th July 2022 at 10:00 am**. The virtual meeting link can be found on the Point Fortin Borough Corporation's website, www.pointfortinborough.com via the link 'Tender Procedure' which is located on the home page. The representative for the Tenderer MUST sign in to the virtual meeting using their company's name. Only Tenderers who attend the virtual meeting would be assigned a date for mandatory physical site visits. Each Project Site would be visited and a brief description of the project scope given.

1) Tender documents will be available from **Monday 18th July, 2022**. For Tender documents under **(120) Improvement to Cemeteries and Cremation Facilities and (124) Improvement to Market and Abattoirs**, a non-refundable payment of **Three Hundred Dollars (\$300.00) each** is required per tender package. For Tender Documents under **(129) Local Roads and Bridges Programme**, a non-refundable payment of **Two Hundred Dollars (\$200.00) each** is required per tender package.

2) Tender documents can ONLY be obtained by emailing the Tenders Clerk, at pfbtendersclerk@gmail.com, a **copy of the receipt** as proof of purchase for the Tender Documents and the '**Tender Purchasing Form**' which would identify the Projects that are being purchased.

3) The options for purchasing Tender Documents include:

- Purchase from the Cashier during working hours (between 8:00 am and 2:00 pm) at the Corporation's Office, 26-30 George Road, Mahaica, Point Fortin.
- Direct Deposit at First Citizens Bank into the Point Fortin Borough Corporation's bank account.
- Via online transfer to the Point Fortin Borough Corporation's bank account. The Bank information can be acquired by requesting it from the Tenders Clerk via email at pfbtendersclerk@gmail.com or at the cashier's counter at the Point Fortin Borough Corporation, Town Hall.

4) Tenders must be accompanied by:

- (i) The **original tender receipt**

- (ii) **Valid Income Tax and Value Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing of the tender.

- (iii) **Valid Certificate of Compliance** issued in accordance with the National Insurance Act.

- (iv) One (1) original and one (1) copy of the completed **Form of Tender, Bill of Quantities and the Summary Sheet** along with all other requested documents for evaluation purposes. Please see 'Instructions to Tenderers' provided in your Tender Document.

Only hard copy submissions would be accepted. Documents for each project must be submitted in a sealed envelope and addressed to:

"The Chief Executive Officer
Point Fortin Borough Corporation
26-30 George Road, Mahaica,
Point Fortin."

5) The envelope must be clearly marked with the Project Head and Name, for example "**Local Roads and Bridges Programme – Rampersad Street**" The envelope must bear no markings to identify the Tenderer. The envelope must be deposited in the designated Tender Box, located at the Town Hall lobby, at the above address no later than **Thursday 28th July, 2022 at 10:00 am at Town Hall**.

6) Tender submissions will be opened publicly via a virtual platform on **Friday 29th July, 2022 at 9:00 am**. The link for 'Tender Opening' would be emailed to all Tenderers before said date.

Tenderers please note:

- Late Submissions of Tender Documents will not be considered under any circumstances.
- Failure to fully complete the Bill of Quantities and Form of Tender may result in your Tender not being considered.
- Failure to comply with any of these instructions may result in the Bid Document not being considered.
- The Point Fortin Borough Corporation does not bind itself to accept the lowest of any bid, but as guided by the Central Tenders' Board Ordinance that which will give the greatest value.
- For further information, please contact the Point Fortin Borough Corporation's **Town Engineer Mobile: 678-7469, the Town Superintendent Mobile: 678-7352, the Works Supervisor II Mobile: 709-0925 or the Tenders Clerk at 709-8430.**

**DONNAMAY TAYLOR
CHIEF EXECUTIVE OFFICER
POINT FORTIN
BOROUGH CORPORATION**