



TENDER NOTICE

POINT FORTIN BOROUGH CORPORATION

CHIEF EXECUTIVE OFFICER AWARDS

Drainage and Irrigation Programme for the Point Fortin Borough Corporation, Ministry of Rural Development and Local Government.

114 DRAINAGE AND IRRIGATION PROGRAMME

- 01 - August Joseph to Sesame Street Interlot Box Drain
- 02 - Berez Street #2 Kerb & Slipper Drain Works
- 03 - Reservoir Hill (Basketball Court) Drain Works
- 04 - Ruffin and High Street Box Drain and Cover
- 05 - Ruth Brown Avenue Drainage Works
- 06 - Ruth Brown Avenue Interlot Box Drain and Box Culvert
- 07 - Wilson Street, Cap-De-Ville Drainage Works
- 08 - Rampersad Street Drainage Works Phase II
- 09 - Tom Trace Drainage Works
- 10 - 2nd Street Techier Village Roadside Box Drain
- 11 - 9th Street Techier Village
- 12 - 6th Street Techier Box Drain
- 13 - Sugar Hill Kerb & Slipper Drains Work
- 14 - Laptiste Street Interlot Box Drain Phase II
- 15 - Phillip Street Drainage Works Phase 2
- 16 - TNA Interlot Box Drain
- 17 - TNA Interlot Drainage Works Phase 2
- 18 - Alberta Drive Open Channel Drain Phase III
- 19 - Kiskidee Street Drainage Works
- 20 - Francis Lane Circular Extension Box Drain Reconstruction

INSTRUCTIONS TO TENDERERS:

Tenders are open for **Registered Contractors Only**.

Prospective Tenderers are required to attend a mandatory **virtual pre-tender meeting** on **Thursday 28th July 2022 at 10:00 am**. The virtual meeting link can be found on the Point Fortin Borough Corporation's website, www.pointfortinborough.com via the link '**Tender Procedure**' which is located on the home page. The representative for the Tenderer **MUST** sign in to virtual meeting using their company's name. Only Tenderers who attend the virtual meeting would be assigned a date for **mandatory physical site visits**. Each Project Site would be visited and a brief description of the project scope given.

1) Tender documents will be available from **Tuesday 2nd August, 2022**. A non-refundable payment of **Two Hundred Dollars (\$200.00)** is to be made for each **Tender Package**.

2) Tender documents can **ONLY** be obtained by emailing the Tenders Clerk, at pfbctendersclerk@gmail.com, a **copy of the receipt** as proof of purchase for the Tender Documents and the '**Tender Purchasing Form**' which would identify the Projects that are being purchased.

3) The options for purchasing Tender Documents include:

- Purchase from the Cashier during working hours (between 8:00 am and 2:00 pm) at the Corporation's

Office, 26-30 George Road, Mahaica, Point Fortin.

- Direct Deposit at First Citizens Bank into the Point Fortin Borough Corporation bank account.

- Via online transfer to the Point Fortin Borough Corporation's bank account. The Bank information can be acquired by requesting it from the Tenders Clerk via email at pfbctendersclerk@gmail.com or at the cashier's counter at Point Fortin Borough Corporation, Town Hall.

4) Tenders must be accompanied by:

(i) The **original tender receipt**

(ii) **Valid Income Tax and Value Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing of the tender.

(iii) **Valid Certificate of Compliance** issued in accordance with the National Insurance Act.

(iv) One (1) original and one (1) copy of the completed **Form of Tender, Bill of Quantities and the Summary Sheet** along with all other requested documents for evaluation purposes. Please see 'Instructions to Tenderers' provided in your Tender Document.

Only hard copy submissions would be accepted. Documents for each project must be submitted in a sealed envelope and addressed to:

"The Chief Executive Officer
Point Fortin Borough Corporation
26-30 George Road, Mahaica, Point Fortin."

5) The envelope must be clearly marked with the Project Head and Name, for example "**Drainage and Irrigation Programme – Tom Trace Drainage**" The envelope must bear no markings to identify the Tenderer. The envelope must be deposited in the designated Tender Box, located at the Town Hall lobby, at the above address no later than **Thursday 11th August, 2022 at 10:00 am at Town Hall**.

6) Tender submissions will be opened publicly via a virtual platform on **Friday 12th August, 2022 at 9:00 am**. The link for 'Tender Opening' would be emailed to all Tenderers before said date.

Tenderers please note:

- Late Submissions of Tender Documents will not be considered under any circumstances.

- Failure to fully complete the Bill of Quantities and Form of Tender may result in your Tender not being considered.

- Failure to comply with any of these instructions may result in the Bid Document not being considered.

- The Point Fortin Borough Corporation does not bind itself to accept the lowest of any bid, but as guided by the Central Tenders' Board Ordinance that which will give the greatest value.

- For further information, please contact the Point Fortin Borough Corporation **Town Engineer on Mobile: 678-7469, or Tenders Clerk at 709-8430.**

**DONNAMAY TAYLOR,
CHIEF EXECUTIVE OFFICER
POINT FORTIN BOROUGH CORPORATION**