



TENDER NOTICE

POINT FORTIN BOROUGH CORPORATION

CHIEF EXECUTIVE OFFICER AWARDS

The Point Fortin Borough Corporation (PFBC) extends an invitation to bid on the following Public Sector Investment Projects (PSIP) 2022/2023:

135 PROCUREMENT OF MAJOR VEHICLES AND EQUIPMENT

Supply and Delivery of
One Mini Dump Truck (3 Tonnes)

148 DISASTER PREPAREDNESS

Supply and Delivery of
One Double Cab, 3 Tonne Flat Bed Truck

INSTRUCTIONS TO TENDERERS:

Tender documents will be available from **Wednesday 22nd March 2023**. A non-refundable payment of **Three Hundred Dollars (\$300.00)** is to be made for each Tender Document.

Tender documents can ONLY be obtained by emailing the Tenders Clerk, at pfbctendersclerk@gmail.com, a **copy of the receipt** as proof of purchase for the Tender Documents and the **'Tender Purchasing Form'** which would identify the Projects that are being purchased.

The options for purchasing Tender Documents include:

- Purchase from the Cashier during working hours (between 8:00 am and 2:00 pm) at the Corporation's Office, 26-30 George Road, Mahaica, Point Fortin.

- Direct Deposit at First Citizens Bank into the Point Fortin Borough Corporation's bank account.
- Via online transfer to the Point Fortin Borough Corporation's bank account. The Bank information can be acquired by requesting it from the Tenders Clerk via email at pfbctendersclerk@gmail.com or at the cashier's counter at Point Fortin Borough Corporation, Town Hall.

Tenders must be accompanied by:

- (i) The **original tender receipt**
- (ii) **Valid Income Tax and Value Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing of the tender.
- (iii) **Valid Certificate of Compliance** issued in accordance with the National Insurance Act.
- (iv) One (1) original and one (1) copy of the completed **Form of Tender, Bill of Quantities and**

the **Summary Sheet** along with all other requested documents for evaluation purposes. Please see 'Instructions to Tenderers' provided in your Tender Document.

Only **hard copy submissions** would be accepted. Documents for each project must be submitted in a sealed envelope which must be clearly marked with the Project Head and Name:

"[135 Procurement of Major Vehicles and Equipment: Supply and Delivery of One Mini Dump Truck (3 Tonnes)]

or

[148 Disaster Preparedness: Supply and Delivery of One Mini Dump Truck (3 Tonnes)]

and addressed to:

"The Chief Executive Officer
Point Fortin Borough Corporation
26-30 George Road, Mahaica, Point Fortin."

The envelope must bear no markings to identify the Tenderer. The envelope must be deposited in the designated Tender Box, located at the Town Hall lobby, at the above address no later than **Wednesday 5th April 2023 at 10:00 am at Town Hall**.

Tender submissions will be opened publicly via a virtual platform on **Thursday 6th April, 2023 at 9:00 am**. The link for 'Tender Opening' would be emailed to all Tenderers before said date.

Tenderers please note:

- Late Submissions of Tender Documents will not be considered under any circumstances.
- Failure to fully complete the Bill of Quantities and Form of Tender may result in your Tender not being considered.
- Failure to comply with any of these instructions may result in the Bid Document not being considered.
- The Point Fortin Borough Corporation does not bind itself to accept the lowest of any bid, but as guided by the Central Tenders' Board Ordinance that which will give the greatest value.
- For further information, please contact the Point Fortin Borough Corporation **Town Engineer on Mobile Number: 678-7469 or Tenders Clerk at 709-8430.**

**DONNAMAY TAYLOR,
CHIEF EXECUTIVE OFFICER
POINT FORTIN BOROUGH CORPORATION**